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Zagreb, 10 April 2024

Pursuant to Article 32 (1) point 12 of the Statute of the Faculty of Croatian Studies, the Faculty of Croatian Studies, University of Zagreb is issuing a

CALL FOR APPLICATIONS

For the selection of one candidate in each of the following positions:

1. teacher for the vacant research and teaching post of Docent in the Interdisciplinary field of science, scientific field Philology and scientific field Communication sciences, for an indefinite period and on a full-time basis at the Department of Croatology and Department of Communicology of the Faculty of Croatian Studies, University of Zagreb;
2. teacher for the vacant research and teaching post of Docent in the Interdisciplinary field of science, scientific field of Information and communication sciences, scientific field of Political science, scientific field of Economy for an indefinite period and on a full-time basis at the Department of Communicology of the Faculty of Croatian Studies, University of Zagreb;
3. associate for the vacant associate post of Assistant in the scientific area of Humanities, in the scientific field of History for a definite period of six years and on a full-time basis at the Department of History of the Faculty of Croatian Studies, University of Zagreb;
4. employee for the post of cleaner for an indefinite period and on a full-time basis.

Conditions

The Applicant for points 1-3 must fulfil the requirements of the Scientific Activity and Higher Education Act (Official Gazette, no. 119/22) and the Statutes of the University of Zagreb and the Faculty of Croatian Studies.

For point 4: completed secondary education.

The application deadline for points 1-3 is 30 days and for point 4 it is eight (8) days from the publication of the call for applications. The application shall include the applicant's first and last name, with the heading "Application - April 2024", and the relevant point and shall be sent to the following email address: dekanov.ured@fhs.hr. Late and incomplete submissions of applications shall not be deemed valid. Applicants will be sent the results to the email address indicated on the application. Individuals of both genders are equally encouraged to apply. By applying, the Applicant authorizes the Faculty of Croatian Studies to collect, use and subsequently process the Applicant's data for the implementation of the application process.

Advantage will be given to the Applicant

For point 1: advantage will be given to the applicant with published scientific papers, participation in academic conferences, mentorship of theses and experience in higher education, within the scientific fields of Philology and Communication sciences.

For point 3: with a research interest towards the history of Croatian-Hungarian relations, a competent passive and active knowledge of the Hungarian language, teaching competence, experience in teaching history and enrollment in a doctoral studies program in history;

For point 4: with at least three years of working experience in cleaning, maintenance and other auxiliary work in offices or similar public spaces;

Applicants who, in accordance with special regulations, invoke the right of advantage in employment, are obliged to invoke that right in the application and provide all evidence required by special regulations for the exercise of said right. Such applicants enjoy an advantage in employment over other applicants under the same conditions.

Candidates who invoke the right of advantage in employment, pursuant to the Act on the Rights of Croatian Homeland War Veterans and their Family Members (Official Gazette. no. 121/17, 98/19, 84/21) shall provide evidence of meeting the conditions. (Article 103 link —

<https://www.zakon.hr/z/973/Zakon-o-hrvatskim-braniteljima-iz-Domovinskog-rata-i-%C4%8Dlanovima-njihovih-obitelji>

<https://branitelji.gov.hr/UserDocsImages/NG/12%20Prosinac/Zapo%C5%A1ljanje/popis%20dokaza%20za%20ostvarivanje%20prava%20prednosti%20pri%20zapo%C5%A1ljanju.pdf>

Evidences to attach

For all points: a signed application (specify: first and last name, date and place of birth, address, (mobile) phone number, email address); signed CV, evidence of citizenship, evidence of proficiency in the Croatian language (C1 level) for foreign applicants, copies of all diplomas and evidence of meeting the conditions.

For points 1–3: a signed report on scientific, teaching and professional work experience, a PDF list of published papers, an electronic list of scientific papers relevant for selection, copies of documents confirming previously held posts.

For points 1–4: certificate confirming the absence of a criminal record and certificate of length of service obtained from the Croatian Pension Insurance Institution.

Remark

The Faculty of Croatian Studies shall use and continue to process data for the implementation of the application process, in accordance with regulations governing the protection of personal data. The application documentation and the applicant's data shall be kept for six months after the call for applications or until the conclusion of potential court or similar proceedings. Upon the expiration of the documentation retention period the documentation shall be destroyed, although applicants may retrieve their documentation after the aforementioned period. Candidates shall be informed of the application process results within the legal deadline.